



## Student Vacation Request Form

Please accept this two weeks' notice from today \_\_\_\_\_ (today's date) as a vacation request for my child

\_\_\_\_\_ who attends Room \_\_\_\_\_.  
My child will be absent \_\_\_\_\_ to \_\_\_\_\_ 20\_\_.

I understand that Students may take **ONE** week of vacation per school year without charge, with a two-week prior notice, after six (6) months of consistent attendance. The school year runs from August through August of the following year (approx, depending when the new school year begins).

\*IF you have ELC Please speak to the Owner.

If you have any questions please speak to the Director or Owner.

Parent Signature: \_\_\_\_\_

Parent Full Name: \_\_\_\_\_ date \_\_\_\_\_